

RESOLUTION R-2016-2

**A RESOLUTION AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH COMDOC TO PROVIDE FOR THE LEASE AND SERVICE OF A PHOTO COPIER FOR USE BY THE VILLAGE AND DECLARING AN EMERGENCY.**

WHEREAS, of the Ohio Revised Code provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Department of Administrative Services for the purchase of machinery, material, supplies, services or other articles; and

WHEREAS, an exception to the requirement that municipal contracts be competitively bid is when a vendor provides a contract or a product at a price equal to or less than that offered through the Ohio Department of Administrative Services for the specific purchase involved; and

WHEREAS, ComDoc has offered a photo copier and management agreement to the Village of Windham on terms which are equal to or less than the competitively bid agreement available through the Ohio Department of Administrative Services.

NOW THEREFORE BE IT RESOLVED, by the Council of the Village of Windham, Portage County, Ohio, two thirds (2/3rds) or more of the members thereto concurring that:

SECTION 1: That the Mayor and the Fiscal Officer are hereby authorized to execute an agreement with ComDoc for a term of sixty (60) months to obtain a photo copier for use by the Village of Windham in substantial conformity with the agreement attached hereto and marked for identification as Exhibit "A".

SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including §121.22 of the Revised Code of the State of Ohio.

SECTION 3: This Resolution is hereby declared to be an emergency measure, becoming effective immediately on passage by Council and approval by the Mayor, for the reason that current photocopier lease has completed its term and the Village administration needs to have uninterrupted access to a photocopier.

Passed in Council as an emergency on, January 27, 2016

Vote of Council:      Ayes: 6  
                             Nays: 0

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Mayor Robert Donham, II

ATTEST:

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Fiscal Officer, Cheree M. Taylor

Approved as to form:

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Solicitor, Thomas Reitz